# **MEETING AGENDA**

| **Team/Application Name:** | Team 4 | | |
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| **Date of Meeting:** (MM/DD/YYYY) | 10/06/2024 | **Time:** | 8:30PM |
| **Meeting Facilitator:** | Diksha Korat | **Location:** | Remote |

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| 1. Meeting Objective & Agenda |
| - Discuss RCT:Matching the crosscut with core features.  - Discussed about Quiz 5: Software Testing.  -Discussion about crosscut description. |

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| 2. Attendees | | | |
| **Present at the Meeting** | **Absent** |  |  |
| Diksha Korat |  |  |  |
| Ishan Vaghani |  |  |  |
| Meet Pipaliya |  |  |  |
| Aryan Jiyani |  |  |  |
| Lohith Rahul |  |  |  |
| Achyut |  |  |  |
| Shriya Goud |  |  |  |

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| 3. Documents and Owners | | | |
| **Deliverables** | **Progress %** | **Primary Owner(s),**  **Contributors** | **Peer Reviewer(s)** |
| Quiz 5:Software Testing | 100% | All | Diksha Korat |
| RCT Discussion:Matching crosscut with core features. | 50% | Aryan Jiyani,  Ishan Vaghani,  Shriya Goud,  Diksha Korat | AchyutKumar |
| Detail Discussion to add crosscut description. | 30% | Meet Pipaliya,  AchyutKumar | Diksha Korat |
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| 4. Pre-work/Meeting Preparation (materials to discuss at the meeting - tutorials, examples, etc.) | |
| **Description** | **Prepared by** |
| RCT details to add crosscut description | Given in Syllabus |
| Discuss COPR matrix individually contribution | Given in syllabus |
| Matching Core features with crosscuts | Given in syllabus |
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| 5. Issues and Roadblocks | |
| **Description** | **Help Needed** |
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| 6. Next Meeting Agenda -10/09/2024 (Zoom Call) | | | |
| **Tasks to Complete** | **Target Progress %** | **Primary Owner(s),**  **Contributors** | **Peer Reviewer(s)** |
| Resolving any possible problem which arise | 10% | All Team Members | Diksha Korat |
| Discuss COPR Matrix Individual Contribution | 25% | Team 1 & Team 2 | Diksha Korat |
| Add details to crosscuts description with core features | 20% | Team 2 | Shriya Goud |
| Reviewing RCT | 50% | Team 1 | Aryan Jiyani |
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